

## **HUGGATE PARISH COUNCIL**

Councillors are hereby summoned to a Meeting of the Council to be held on  
**Tuesday 15<sup>th</sup> May 2018 at 7pm at JuliArnos Meeting Room**

### **MINUTES**

1. Elect and Nominate Chair and Vice Chair – George Fuller proposed Jenni Shields as Chair and was seconded by Ann Barlow Seconded. Jenni Shields proposed Jane Leaver as Vice Chair and was seconded by Gerry Whelan. Jane Leaver has since confirmed she is happy for this to carry on as she was not in attendance but confirmed the day after by email.
2. Apologies for absence were accepted from – Phil Duggleby – work commitments, Jane Leaver – work commitments
3. The Minutes of the council meeting held on 17<sup>th</sup> April 2018 all signed and approved.
4. There were no Declarations of interest in respect of any Agenda item
5. Matters Arising - Nothing was suggested
6. Welcomed Jill Cussans Adams who signed declaration of Acceptance of office of councillor
7. Finance
  - (a) Agreed and signed a payment of £302.12 to Emma Waslin clerk's hours
  - (b) Agreed and signed a payment of £102.00 for membership to SLCC / ALCC
  - (c) To agree a payment of £74.25 for website advertising – placed for next meeting as not fully agreed details.
  - (d) To agree a payment of £40.00 for accounts audit – placed on next agenda once agreed and purchased.
8. Planning – 18/01063/PLF Agreed to register Recommend Approval, also noted that two have been approved.
9. Discussed the display board for Well Area, invoice coming shortly and Ann has spoken to Woodcraft to proceed with the manufacture of the display board. Agreed to discuss at the next meeting where to situate the display board.

10. Discussed and agreed to go with new domain name and website of Huggate Village. Emma Waslin and Vicky Knocker to work through the details and sort this as soon as possible.
11. Discussed and agreed adopted policies relating to General Data Protection Regulation and Retention Policy ie Data Protection, GDPR policy, Privacy and Cookie Policy, GDPR Overview and Schedule of Data held and Document Retention Policy. It was agreed to the cost of £40 for Jenni to register HPC with ICO.
12. Discussed and agreed Emma to contact Street Scene to hopefully add the gully area at bottom of village near Yorkshire water site to be cleaned. Also to request the removal of the stump as they cut the tree. Emma to look into quotes to repair the wood on the green painted benches.
13. Discussed the Trees to be purchased from resident's payment banked, this is agreed to placed on July's agenda to discuss at this meeting.
14. Discussed Quiz Night and agreed to discuss when Jane Leaver is at next meeting.
15. Discuss Village Meeting 8<sup>th</sup> May
  - a) Children's Swing – Discussed and agreed to get more information
  - b) Road Closed Signs – Discussed and agreed for July meeting as part of the Emergency Continuity Plan update/discussions
  - c) Walkers Parking – Discussed and agreed to consider if using the pub bottom car park is possible. Also Emma to contact John Day Rural Police Officer
  - d) New Litter Bin (Bottom of Village) – Discussed and agreed to look into purchasing new litter bin, agreed costings of £700
16. Discussed and agreed to put Bottom Pond Project – On hold until able to discuss with Phil Duggleby
17. Discussed and agreed to put the new Benches and play area issues on hold until able to discuss with Phil Duggleby however Ann is to discuss options with Woodcraft how to improve the benches.
18. Discussed and agreed to place the pit project on hold until a later date due to not receiving the quotes for the pedestrian gate
19. East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission consultation - Regulation 19 Publication of a local plan (deadline 21 May 2018) – discussed and agreed that unable to download the documents to view therefore no response could be made..
20. Discussed and ERYC has confirmed that the sign on tree at the top of village, is all legal and within the size limit.
21. Discussed and agreed nothing in our area for the last six months on the ASB six monthly statistics, but to remain vigilant.
22. Discussed and agreed to inform the residents in the Huggate News of the road closures when the Yorkshire Wolds Cycle Route, takes place and where on Sunday 15<sup>th</sup> July.

23. Discussed and agreed no further action needed with the Calor Rural Community Fund
24. Discussed and agreed the village doesn't want street lighting in the village
25. Mail any other action required – Grant finder for applications on grants but unlikely to meet the criteria decided no further action required.  
Also, ERYC are holding so town and parish meetings in the area, which Jenni Shields will be attending Thursday 24<sup>th</sup> May.
26. Items for next Agenda
  - a) Old pit area having nature flowering and look out area for the view.
  - b) The signage of the ice creams and cream teas – How many
  - c) Confirm consent from Jane to be vice chair again

Emma Waslin Clerk