

## HUGGATE PARISH COUNCIL

Minutes of the Parish Council Meeting held on  
Tuesday 19<sup>th</sup> November 2019 at 7pm at JuliArnos Meeting Room

### In attendance

Jill Cussans Adams (Chair)  
Jane Leaver (Vice-Chair)  
Barbara Lambert  
Clive Owen  
Claire Myers  
Adrian Brader

Abby Popely - Clerk

1. Apologies were received and accepted from Phil Duggleby (work) and George Fuller (work).
2. The draft minutes from the council meeting held on 15<sup>th</sup> October were approved and signed.
3. There were no declarations of interest in respect of any agenda item.
4. Matters arising not covered in agenda – the relevant forms were given to Adrian to complete; the emergency plan has now been circulated to HPC, ERYC and will be published on the village website [www.huggatevillage.org](http://www.huggatevillage.org); further signatures were obtained so the bank account changes can be progressed.
5. Last meeting's actions were reviewed and confirmed as completed.
6. Finance – the following items were agreed for payment and cheques were signed:
  - a. payment for 16 hours to clerk for October
  - b. payment of £36.40 to HMRC for clerk's tax
  - c. payment of £131.28 for Defibrillator maintenance
  - d. payment of £64.80 for clerk expenses from Sept – Nov 19 for petrol and print cartridges
  - e. payment of £22 for a Remembrance Wreath
  - f. payment of £98.93 for snowdrop and aconite bulbs
7. No planning emails were received.
8. Planning for bad weather

As discussed and agreed earlier in the year, HPC would like to remind parishioners that the salt from the salt bins is for use on public roads and pavements and isn't for use on private driveways.

Abby reported that East Riding have confirmed that HPC can't have a "road closed due to snow" sign that the Councillors were hoping to purchase. Tony Alley at ERYC advised that in the event of snow, the winter maintenance team at ERYC on 01482 395795 should be contacted (by anyone) who will then instruct the police or a contractor (which is Merlin International) to investigate the road and then they will decide whether to shut it. They reiterated that ERYC or Huggate Parish Councillors don't have the authority to shut roads.

A WhatsApp group has been created which includes councillors and parishioners. It's purpose is to share useful information and aid communication regarding village events and important news e.g. in the event of bad weather. Anyone else who wishes to join please email your name and mobile number to: [clerk-huggate@outlook.com](mailto:clerk-huggate@outlook.com) or text 07789865792.
9. Speed Deterrents

Jill reported that ERYC have confirmed that the road markings e.g. 30mph in red block paintwork are not permitted 'as no accidents have been reported'. Jill has sought approval from

ERYC, and advice from NYCC regarding the white fence calming gateways. There doesn't appear to be any official legislation or restrictions so Jill will inform the traffic department at ERYC of HPC's intention to install the gateways at the 3 village entrances. Gate sizes will need to be agreed and quotes sought.

#### 10. Quarry Traffic

Fenstone have been confirmed as operators of the Huggate Quarry. However, as yet a response hasn't been received regarding the amount of chalk dust along Pocklington Lane (and in the village) due to quarry traffic. Jill will now approach ERYC regarding the issue. Photos of the level of dirt could help strengthen the complaint.

#### 11. Play area on the green

All Councillors agreed to support the purchase of a basket/net swing (subject to available funds), which will be positioned in a sunny area on the green. This is an issue that has been discussed and agreed previously and it is believed that there may be some money reserved for this in a play area fund, which Clive will investigate. This shouldn't affect the Council's insurance.

#### 12. Budget and Precept

Predicted spending for this year and the budget for next year was discussed. All Councillors were in agreement to request £4800 (same as last year) for Huggate's precept and to increase the request slightly the following year.

#### 13. Events

- The planting by the pond event went well, HPC wished to thank all who came along to help and the Wolds Inn for providing refreshments. Councillors agreed to do a similar event next October and allocated £200 to spend on bulbs in October 2020.
- Barbara has planted more bulbs in the tyres at the village entrances.
- Defibrillator training has been arranged for 7pm on Tuesday 10<sup>th</sup> December at the Wolds Inn. There are still places available, please reserve a place by emailing [clerk-huggate@outlook.com/](mailto:clerk-huggate@outlook.com) or calling or texting 07789865792. Two parishioners are interested in a day time session which subject to the success of this session, will be considered for next year.
- The next quiz in on 29<sup>th</sup> November at 7pm in the Wolds Inn.
- The next village walk will be on 15<sup>th</sup> December starting at 10:15am from the village green, everyone is welcome and it will be 6-7 miles.

All events will be promoted through Huggate's various communication channels.

14. Meeting dates were agreed for the third Tuesday of the month at 7pm in the JuliArnos room for every month except August and December, however if a meeting is required during these months then this will be arranged.

15. The following mail items were discussed and action agreed:

- a) Dementia Friendly Community (22.10.19, Janet Smith, ERYC) – content noted, Abby will promote to parishioners.
- b) Email from parishioner regarding Councillors' details (23.10.19) – The majority of Councillors agreed that they didn't want their photos published on the website. They stressed that the meetings are open to anyone to attend at the start, so people can meet the Councillors. This will be made clearer on future agendas. Details of Councillors names, addresses and phone numbers will be updated on the website along with the register of interest forms and parishioners are reminded to use the clerk's email address to make contact with any of the Councillors.

- c) ERYC Councillors' Newsletter (25.10.19) – content was noted and newsletter will be published on the village website.
  - d) Joint local access forum report 18-19 (31.10.19) – content was noted and report will be displayed on noticeboard.
  - e) Humberside Police October Newsletter (24.10.19) - content was noted and report will be displayed on noticeboard.
  - f) Feedback received by a Councillor from a parishioner regarding building work (10.11.19) This was discussed and Jill reported that a planning application was in progress. The planning application should come to HPC after ERYC have received this. If the deadline is before the next meeting, this will be distributed to Councillors upon receipt.
  - g) Anti social behaviour statistics & accompanying letter (28.10.19) – content was noted, details of safe and sound fun will be communicated to parishioners.
  - h) Estimate of rough sleepers in East Riding (12.11.19) Simon Riley, ERYC. Abby will complete this and return.
  - i) What3words – (5 and 13.11.19, Rosie Dickson, what3words) – Councillors agreed this app was a useful service and this will be promoted to parishioners.
16. The following items were agreed for the Huggate News: Defibrillator training on 10<sup>th</sup> December, Emergency plan now on website (and a hard copy can be requested), What3words, Safe and Sound Fund, Dementia friendly community.
17. Items for next Agenda: Speed deterrent update, swing update, quarry traffic update, payment to B Lambert for bulbs, Zurich Insurance payment,

HPC would like to inform everyone that there will be no Meeting in December and the next meeting will be on 21<sup>st</sup> January at 7pm in the JuliArnos Room. If anyone would like to attend at the start to of the meeting they would be very welcome do to so. There is the opportunity for public session to enable the parishioners of Huggate to ask questions of, and make comments to, the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Please let the Clerk know at [clerk-huggate@outlook.com](mailto:clerk-huggate@outlook.com) / 07789865792 if you would like to attend the meeting.

Clerk – Abby Popely