

MINUTES OF HUGGATE PARISH COUNCIL MEETING
Tuesday 20th October 2020 at 7pm at JuliArnos Room, Huggate

In attendance

Jill Cussans Adams (Chair)

Jane Leaver (Vice Chair)

Phil Duggleby

Barbara Lambert

Clive Owen

Claire Myers

Adrian Brader

Diana Evans

Abby Popely – Clerk

1. No apologies were received.
2. Stewart Middleton was co-opted onto the Parish Council; he was nominated by Jill and seconded by Clive. All vacancies have now been filled. Stewart joined the meeting.
3. The minutes of the Council meeting held on 15th September 2020 were approved and signed.
4. There were no declarations of interest in respect of any agenda item.
5. Matters arising: The emergency plan will be updated following the co-option of Stewart; A covid 19 risk assessment was agreed.
6. Last meeting's required actions have all been completed and will be discussed within agenda.
7. Finance - The following items were agreed and cheques were signed.
 - a. Payment for 17 hours to clerk for September 2020
 - b. Payment of £39.80 to HMRC for clerk's tax for August
 - c. Payment of £400 for fist payment for Basket Swing to Clearwood Garden Design (reimbursement to Jill)
 - d. Agreed that the outstanding payment for the swing will be made next month (£1600)
 - e. Agreed that £200 contribution to upkeep of churchyard will be made next month
 - f. The asset register was shared, approved and signed by Jill
 - g. Abby distributed the half yearly bank reconciliation (as per audit recommendation) which was agreed as accurate.
8. Planning
There were no planning applications or decisions received.
9. Chalk Dust
Abby explained that one resident had responded to say that their residence was affected by the chalk dust. This will now be investigated by Environmental Health.
10. Old Pit Area
The Councillors are still keen to revamp this area and further work will be done in the future. Barbara confirmed that she wanted to relinquish responsibility for the Enclosure fund and Claire agreed to take ownership of this.
11. Speeding Solutions
An email was received from ERYC to confirm that Huggate is listed in the next batch of speed surveys. These are not carried out in September due to vehicles associated with harvest or during the winter months. Abby will liaise with Warter Parish Council to find out how long they had to wait for their speed survey which took place recently.
Wooden signs are still being investigated to display around the village.
It was agreed to postpone investigating the speed gun training with Humberside police.

The easel has been installed, for which Adrian was thanked for and it was agreed that this is helping to slow down traffic.

Phil reported that a parishioner had brought to his attention, concerns regarding farm vehicles travelling at speed through the village. A letter will be sent from HPC regarding this concern.

12. Swing

Construction and installation of the swing on the village green commenced on 15th October following the site visit.

It was confirmed that the insurance company had been informed about the basket swing and that this was covered within current policy with no changes to the premium. They require an annual inspection by a professional body at least once a year and this has been arranged with RoSPA (at a cost of £68.50) to take place in 2021.

Due to 3 items of correspondence to the Parish Council, Jill reported that the installation had been paused. The feedback was discussed. A risk assessment has been carried out by HPC and ERYC had confirmed that no planning permission was required: "the swing apparatus constructed would fall with Part 12 of The Town and Country Planning (General Permitted Development) (England) (Order 2015 and not require planning permission."

The questionnaire results were re-consulted where 57 out of the 65 responses (88%) were in support of a swing being purchased for the village green (4 didn't answer and 4 weren't in support). The Councillors agreed that although a post installation assessment wasn't a requirement, this would be arranged through RoSPA at a cost of £395. Letters of reply will be sent out to the parishioners.

13. Site of old play area

Jill reported that this was very overgrown and dark. Ideas were discussed regarding its future and these will be considered again at a later date.

14. Bus shelter improvements

Claire offered to paint the inside of the bus shelter in order to improve its appearance. Everyone agreed this was a good idea. Claire will take photos and measurements for next meeting. Purchasing a new notice board will be considered along with moving the current Parish Council noticeboard to a more appropriate wall.

15. Post Office

All agreed that this outreach post office at Church Farm every Tuesday (2-4pm) is an excellent service for the village and should be promoted to encourage usage. Abby will contact Nafferton postmaster to agree how to support this and how to inform parishioners if the service is unable to operate at short notice e.g. due to a technical failure.

16. Events

Thank you to everyone who came to the bulb planting session on 18th October; it was well attended with lots of children.

The village walks will be starting again on Sunday, 25th October - meet village green 10am (socially distanced groups of 6).

17. Mail – 3 items have been received since the final agenda was published:

- a) Email from parishioners re feedback about swing -15.10.20
- b) Letter from parishioners re feedback about swing – 15.10.20, received 17.10.20
- c) Email from parishioners re feedback about swing – 18.10.20

These were addressed in item 12.

18. Huggate News items: Thank you to bulb planters, promoting post office, swing update.

19. Items for next agenda: Budget and agree precept; agree next year's meeting dates; payment to RoSPA; bus shelter update, payment to Jane for bulbs; amenities fund for swing

Clerk – Abby Popely