

MINUTES OF HUGGATE PARISH COUNCIL MEETING
Tuesday 16th March 2021 at 7pm remotely on Zoom

In attendance

Clive Owen (Chair)
Diana Evans (Vice Chair)
Phil Duggleby (from item 4)
Claire Myers
Adrian Brader
Stewart Middleton

Abby Popely – Clerk

1. Apologies were received from Jane due to work commitments and Phil joined the meeting during item 4 due to work commitments.
2. The minutes of the Council meeting held on 16th February 2021 were approved and had been signed by Clive in advance due to covid restrictions.
3. There were no declarations of interest in respect of any agenda item.
4. Matters arising not covered in agenda items:
 - a. Barbara Lambert's resignation (received 15.3.21) was accepted with sadness and thanks was given to Barbara for all that she had done in her time as a Councillor, her resignation will be acknowledged and Abby will inform ERYC. This now means that 2 more countersignatories are required for the Natwest bank account as Jill and Barbara will need to be removed. It was agreed that Clive and Claire will be added as countersignatories, Abby will check what the process is and will forward on relevant forms.
 - b. The ERYC village walkabout will take place on 18th May at 9:30 (from Wolds Inn) which Councillors were invited to attend.
 - c. No update or action following damaged road sign at North Dalton turning.
 - d. Following feedback from a parishioner, damage to the road on Church Street has been reported to ERYC and they will investigate this week.
 - e. Signs were discussed within the village, it was agreed that Adrian will wash the litter signs on the entrances to the village and the neighbourhood watch signs will be removed.
5. All required actions have been completed and will be discussed within agenda.
6. Finance - The following items have been agreed and cheques signed in advance due to covid restrictions.
 - a. 221 hours to clerk in February, also back pay of £45.26 due to pay award from 1.4.20
 - b. £60.80 to HMRC for clerk's tax
 - c. £106.32 for mileage and office supplies (Oct 20 – Mar 21)
 - d. £33.98 to Diana for the Litter Picking tools
 - e. Solar light for Bus Shelter purchased by Stuart will be refunded next month (£10.49)
7. All agreed that Claire Clayphan will again be asked to be the internal auditor for the accounts.
8. Planning –
 - a) 21/00557/PLF 3.3.21 - The Old Barn, Driffield Road – Erection of single storey extension to existing garage, detached garden room and bi-folding / patio doors. All Councillors were in support of this application and Abby will log on ERYC planning portal.
 - b) 21/00572/PLB 5.3.21 – Manor Farm House, The Green, Sliver Street – Construction of 2 partition walls with oak door in existing loft space to create new bedroom and bathroom. All Councillors were in support of this application and Abby will log on ERYC planning portal.
9. Road signs near swing – Clive reported that there was now a better more suitable sign attached to the swing. ERYC will provide one "children playing" sign after 1st April, They will also replace

faded 30mph signs and the finger post to North Dalton. Stewart will inform residents who live close to the “children playing” sign.

10. Bus shelter – All agreed that the solar light was great and thanks was passed to Stewart. Councillors want to proceed with using decorated tiles on one of the walls (mounted to hardboard for easy removal if needed), thanks was passed to Emma Waslin for co-ordinating tile collection.
11. Litter Picking – Diana reported that the first session on 6th March had gone really well with 6 bags collected in an hour. Agreed that this would be done on the first Saturday of each month.
12. Salt Bin insurance claim – Abby submitted to Zurich 24.2.21 and chased 16.3.21, it was suggested that we check when the salt bin will be replaced by ERYC and if this is in the next 1-2 years then the insurance claim could be stopped (*following the meeting Abby emailed ERYC and a replacement date couldn't be confirmed, therefore insurance claim with £100 excess will be progressed*). Councillors have repaired the salt bin in the interim.
13. Bus Route – Following a parishioner enquiry, Clive has contacted East Yorkshire Buses who have said that they are reviewing most routes over the next 18 months and have acknowledged his suggestion of a request for a return Saturday journey from Huggate to Driffield which would use the current service that goes through Warter and North Dalton. Councillors proposed that a small community bus might be more suitable.
14. Parking on the crescent – This was discussed following parishioner feedback. Councillors felt that there is enough spaces (which they accepted may differ depending on the time of day) and that there isn't really anything that they can do as this would involve making grass into a hardstanding area which they don't think ERYC would be willing to do. It is hoped that the new car park will help to alleviate visitor parking.
15. Speeding – Jane had been approached from North Dalton Parish Council to get together to try and slow down speeding cars. Councillors agreed that the speedwatch training by Humberside Police was a good idea but as 6 volunteers are required, doing this with other PCs could be a solution as all Councillors agreed that, although they are aware that speeding is a problem in Huggate, they don't have the time to devote to being a speedwatch volunteer. Abby will respond to North Dalton PC and Humberside Police and ask for volunteers in the Huggate News
16. Parking and Old Pit Area – the windscreen notices seem to be working well as a temporary measure (in most cases) and thanks was given to Kev Hanson who has been helping distribute the flyers.
Emails with suggestions (approximately 7 were received plus some verbal feedback, all which were in support of developing the old tip area) were discussed. Clive and Abby have responded / will respond where appropriate.
Clive has investigated with ERYC planning department and he confirmed that planning permission will need to be applied for again. As none of the Councillors have this expertise, it was agreed that a planning consultant will be appointed to ensure everything is done correctly and effectively and after considering available options, Kevin Hardcastle was appointed to carry out the work (which is estimated at costing £750) who is believed to be reliable, good value for money and has good local knowledge. He will draw up plans, complete the planning application and carry out a part topographical survey. £450 will be needed to submit the planning application, a dropped kerb will also be needed (£1800). Once the plans have been drawn up, 3 quotes will be obtained and then a decision will be made as to who will do the work. All agreed that the main focus was the car park but that hedges, trees, bins etc will all be considered. The enclosure fund account will be closed and the money transferred to the HPC account.
Tree planting was suggested by a parishioner and HPC will make use of the Woodland Trust donations and apply for these at the appropriate time.

Leo Hammond has informed the Parish Council of a Community Recovery Grant that is available for community based projects to help villages and towns in East Riding recover and develop post covid but no details have been confirmed yet e.g. of how to apply and when this will be available, all agreed that this will be applied for when possible.

Councillors arranged to visit the site on 20.3.21 to confirm their car park plans.

17. Annual Village Meeting – Councillors agreed that due to current covid restrictions, a provisional date of 22nd June at 7pm in the Church was proposed.
18. Future events – Village Fete, this will be organised by the Church Committee and Claire offered to help on behalf of the Parish Council. A date has yet to be confirmed.
19. Mail - no other items were discussed.
20. Items for Huggate News – thank you to Barbara, next litter pick, polite recycling reminder re resident email 1.3.21, speedwatch volunteers, tiles for bus shelter, reminder to keep dogs on leads
21. Next Agenda: ERYC village walkabout requirements, tiles for bus shelter update, village meeting, village fete update, salt bin insurance claim update, tip/parking update.

All agreed they would like to resume face to face meetings from 20th April which will be covid safe back in the JuliArnos room.

Clerk – Abby Popely