

HUGGATE PARISH COUNCIL

Minutes of the Council Meeting held on
Tuesday 16th July 2019 at 7pm at JuliArnos Meeting Room

In Attendance

Jill Cussans Adams

Jane Leaver

Clive Owen

Claire Myers (present from item 3)

PC John Day – present for item 1 and 2

1. Apologies were received and accepted from Phil Duggleby – work commitments, George Fuller – holiday, Barbara Lambert – family commitments.
2. PC John Day provided the Councillors with a summary of his background, current local issues (e.g. educating school children, dealing with break ins) He reported that Huggate is a low crime area and he tends to deal with issues in Pocklington and Market Weighton. Councillors asked questions, which included how to deter cars from speeding through the village (John suggested contacting ERYC highways regarding possible options). He also left some 'Lifestyle 2019' leaflets to be distributed to teenagers in our community (hand these out at the summer fair?)
3. The Minutes of the council meeting held on 18th June 2019 were approved and signed.
4. There were no declarations of interest in respect of any Agenda item.
5. Matters Arising – The Councillors all agreed that they were happy with the tyres further to George painting them and expressed their thanks to George.
6. Review Last meeting's actions - The dog poo deterrent signs have now been stencilled on bins, pavements and roads throughout the village. HPC would like to thank Emma Waslin for assisting Jill in this task.
7. Finance - the following payments were agreed and cheques were signed:
 - a. Payment for 20 hours for June to the Clerk
 - b. Payment of £22.78 (stationary and print cartridge) and £88.20 for petrol expenses to the Clerk
 - c. Payment of £45.40 to HMRC for clerk's tax (month 3)Abby confirmed the current bank balance and that the VAT return had been credited to the account.
8. No planning emails have been received.
9. Abby provided an update from the SLCC New Clerk's Course she attended. Best practice and legal requirements were discussed with reference to Huggate's size and issues. All Councillors agreed that Abby should do the online ILCA course to enable her to perform her role effectively.
10. The contribution to the upkeep of the churchyard was discussed and all Councillors agreed that HPC would contribute £200.
11. Information Board Drainage – Abby explained that she'd contacted the manufacturer (Woodcraft UK) to request that they review the current situation, she received an email (27.6.19) stating that whilst they would come out and visit, the boards are designed to "take the weather and that he's seen one locally that was over 10 years old and it looked fine" therefore

the Councillors were happy that a visit from Woodcraft UK wasn't required. Clive will endeavour to wipe down the board after heavy rain to avoid water sitting within the frame for long periods.

12. Ponds and Weeds - Councillors expressed thanks to Will Hobson, who had weeded the flowerbeds at the well area. Ideas were discussed regarding the ponds and it was agreed that the previous pond plan (and research) is to be consulted with a view on how to further improve the ponds. Any Health and Safety issues in need of addressing are to be undertaken as required.
13. 13 policies were approved and adopted by all Councillors following minor changes highlighted to the group by Jill and Abby. All agreed that these are to be reviewed every 2 years.
14. Asset Register – Abby reported that she'd made the changes as agreed at the last meeting and this was approved by all Councillors and signed off by Jill. This will be updated and reviewed annually in April.
15. Emergency community plan – Abby confirmed that she had made the amendments as agreed at the last meeting. Abby explained that personal details regarding each Councillor were included and explained the reason for this. The plan was approved by all Councillors and signed off by Jill. The Councillors agreed to this being published on the village website www.huggatevillage.org and kept at the Wolds Inn (listed as the Community Incident Room). This will be reviewed annually.
16. E Bulletin from Police and Crime Commissioner – the content was noted and the newsletter will be displayed on the website and on the noticeboard.
17. ERNLLCA East Riding and North Lincolnshire Local Councils Association – membership was discussed, and as agreement couldn't be reached regarding whether to join, further research will be done re cost/benefit analysis.
18. Future events - Pub Quiz: next date was agreed as 4th October at 7:30pm. £1 each to enter with no maximum number in each team. Jenni Shields to be asked if she wishes to continue to write questions and Clive will be quizmaster. Steak Pie and Chips will be available at £9 (if food is required, please order on arrival at the bar).
19. Bank Account Update – Some progress has been made. However, Abby still isn't listed as the contact name (but her address is!) and some verification paperwork still needs to reach the correct department (internally within the bank) regarding adding Jill as a counter signatory.
20. Mail - a) Repatriation of Young Offenders (email received 24.6.19) - ideas for community projects to be carried out as reparations by youth offenders were discussed and agreed. The following ideas will be submitted to the East Riding Conservative Group: painting of pond railings, litter picking and painting of the railings at the junction.
21. The flowing items were agreed to go in the Huggate News – New Community Alert System from Humberside police, ideas for community projects to be carried out by youth offenders, draw attention to yellow stencilled signage to deter dog poo, next quiz date.
22. Items for next Agenda - Consider BACS payments instead of cheques, contingency for website updating, future for the two ponds, defibrillator training, ERNLLCA membership,

All agreed that due to work and holiday commitments the next meeting will take place on 17th September and that any financial issues that require action will be dealt with through the relevant counter signatories.

Clerk – Abby Popely