

## HUGGATE PARISH COUNCIL

Councillors are hereby summoned to a Meeting of the Council to be held on  
**Tuesday 20<sup>th</sup> October 2020 at 7pm at JuliArnos Meeting Room**

At the start of the meeting there will be a public session to enable the parishioners of Huggate to ask questions of, and make comments to, the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Please let the Clerk know at [clerk-huggate@outlook.com](mailto:clerk-huggate@outlook.com) / 07789865792 if you will be attending the meeting.

### 7.00pm Public Question Time

This section (at the Chairperson's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

### AGENDA

1. To accept apologies for absence
2. Co-option of new councillors (if applicable)
3. To approve the Minutes of the council meeting held on 15<sup>th</sup> September
4. To receive any Declarations of interest in respect of any Agenda item
5. Matters Arising
6. Review Last meeting's actions
7. Finance –
  - a. To agree a payment of 17 hours to clerk for September
  - b. To agree a payment of £39.80 to HMRC for clerk's tax for September
  - c. To agree a payment of £400 to Jill for reimbursement of initial deposit for basket swing to Ben Shinkins, Clearwood Garden Design
  - d. Agree payment of outstanding balance to Ben Shinkins after completion (£1600)
  - e. Consider, approve an agree contribution to the churchyard (proposed £200)
  - f. Asset Register – agree and sign off yearly update
  - g. Half yearly bank reconciliation
8. Discuss the planning emails – none received as at 14.10.20
9. Chalk dust – Update on any residents who've expressed concern; Email received from ERYC re wheel wash
10. Old Pit Area – Update from Jill; bank account responsibility – agree who will take over ownership
11. Speeding Solutions – wooden signs/easel update; speed gun training – any update?; ERYC's speed indicator signs – update on waiting list for speed management procedure
12. Swing progress– update following site visit; insurance update; annual inspection requirements
13. Site of old play area – ideas for new usage to be discussed
14. Bus Shelter improvements
15. Post Office – discuss current situation
16. Events – review planting session, any future events
17. Mail - no mail of interest received as of 14.10.20
18. Agree Items to go in the Huggate News
19. Items for next Agenda

  
Clerk – Abby Popely