

MINUTES OF HUGGATE PARISH COUNCIL MEETING
Tuesday 20th April 2021 in the JuliArnos Room

In attendance

Clive Owen (Chair)
Diana Evans (Vice Chair)
Jane Leaver
Adrian Brader
Stewart Middleton

Abby Popely – Clerk

1. Apologies were received from Claire Myers due to personal reasons.
2. There was nobody to co-opt onto the Council.
3. The minutes of the Council meeting held on 16th March 2021 were approved and signed.
4. There were no declarations of interest in respect of any agenda item.
5. There were no matters arising that aren't covered in agenda items
6. All required actions have been completed and will be discussed within agenda.
7. Finance - The following payments were agreed and cheques signed:
 - a. 18 hours to the clerk for March 21
 - b. £43.20 to HMRC for clerk's tax for March 21
 - c. £10.49 to Stuart for Solar Light for bus shelter
 - d. ERYC for £516 for salt bin maintenance 20/21
8. No planning emails had been received.
9. Councillor Vacancy – Permission was granted from ERYC to co-opt a Councillor, however there has been no interest in the vacancy, therefore there are still two Councillor Vacancies.
10. Annual Accounts – Abby confirmed that the start of year balance was £4101, end of year balance was £3000, expenditure was £7236 and income / receipts was £6135.

The annual accounts were presented, considered and approved. Clive signed the certificate of exception and the annual governance statements were completed. Abby will complete the VAT claim (approx. £200) and pass the accounts to the auditor.
11. Bank Account Update – Clive has submitted his form to become a Countersignatory, Natwest confirmed his application was in progress and advised that he could sign cheques, Claire has taken her forms into Natwest to enable her to also become a countersignatory.
12. A parishioner queried the history of various footpaths, Clive has checked the walks, and as far as he could tell they are correctly marked and open or closed as appropriate.
13. General Maintenance - ERYC have repaired the damaged road on Church Street; The North Dalton sign hasn't yet been replaced; Adrian has washed signs and removed neighbourhood watch signs; Swing has been repaired; Tyres at village entrance have been painted; goal posts have been painted; next litter pick will be Saturday 1st May at 10am.
14. Clive will raise the following issues at the streetscene village walkabout on 18th May: Check and clear out the brick lined gully next to the road starting outside the water treatment works and down the hill, railings near the pond not yet replaced after Diana reported last year, North Dalton

road sign needs replacing, turf on the tank pads needs removing (this was suggested by a parishioner), check grass cutting areas, potholes outside water treatment works need filling, pond safety.

15. Ponds – these were discussed as concern has been raised by a parishioner regarding the safety of the lower pond. The pond was cleared a few years ago and there are signs and throw lines present which Diana will inspect. Villagers will be reminded of the potential dangers in the Huggate News.
16. Tiles for wall in bus shelter - There has been some uptake to decorate a tile for the bus shelter, these can still be collected from 10 The Crescent. Another reminder will be included in Huggate News and further encouragement will be given if there are still lots of uncollected tiles, consideration was given to doing something at the village fete to encourage families / children to decorate these.
17. Speeding – Further to Clive's Whatsapp message, we now have 6 volunteers for the speedwatch training which everyone agreed was great news. Abby will contact the 6 volunteers and liaise with North Dalton PC and Humberside Police so this can be progressed.
18. Annual Village Meeting - this will be on 22nd June at 7pm in the Church.
19. Salt Bin insurance claim – Abby has progressed this and the insurance company will pay for new salt bin (minus £100 excess), this has been ordered from ERYC, but will take a few months to be replaced and will be situated on the opposite side of the road.
20. There was no update on the village fete, as Claire was absent from the meeting.
21. Parking and Old Pit Area – Claire had previously confirmed that she has closed the old Enclosure Nationwide account and the balance will be transferred into the Natwest account; Councillors have noticed that more cars are now parking outside of the village suggesting that the polite notices on car windscreens are working, all agreed to continue using these for the time being; Kevin the planning consultant visited the site yesterday and will prepare an initial sketch design, a parishioner has offered to clear the dead wood and tidy up the area, it was agreed that he could proceed with this.
22. Mail
 - a) Email received regarding land and response 18.3.21 (discussed and noted)
 - b) Contact from website 2.4.21 re: positive feedback for windscreen flyers (noted)
 - c) Contact from website 5.4.21 re: litter picking for D of E award (noted and Diana will make contact)
 - d) Fire Safety information received 16.3.21 from Humberside Fire and Rescue Service and will be displayed on noticeboard in bus shelter.
23. Items for Huggate News – thank you to speed watch volunteers, pond safety, 22 June annual village meeting, collect tiles, confirm date of next HPC meeting.
24. Next Agenda: accounts update, ERYC village walkabout update from Clive, tiles for bus shelter update, village meeting, village fete update, speedwatch progress, tip/parking update.

Clerk – Abby Popely